

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of June 11, 2007**

- I. **ROLL CALL:** Selectboard Chair Melvin Adams (absent), Selectmen Kenneth Johnson, Roger LeClair, Charles Morse, and Gregory Sanders. Also present were Town Manager Nanci Allard, Clerk Samantha Baraw, Kathleen Lott (*Northfield News & Transcript*), Warren Hagy, Patricia Coppelino (Northfield Conservation Cooperative), Charlene Lathrop (Board of Listers), Jamie Demasi, and Chris Bradley (Chair, Board of Listers).

Vice-Chair LeClair called the meeting to order at 7:00 p.m.

II. **APPROVAL OF MINUTES**

- a. **May 21, 2007 (Regular Meeting):** Motion by Selectman Morse, seconded by Selectman Johnson, to approve the minutes. **Motion passed 4-0-0.**

III. **APPROVAL OF BILLS**

- a. **Warrant #24-07.** Motion by Selectman Morse, seconded by Selectman Johnson, to approve Warrant #24-07 in the amount of \$57,473.24. **Motion passed 4-0-0.**

IV. **PUBLIC PARTICIPATION:**

- a. **Patricia Coppelino: Northfield Conservation Cooperative.** Ms. Coppelino said that her group met June 6, 2007 and come up with dates for outreach: Monday, June 25, 2007 at the Wellfield and Wednesday, July 25, 2007 at the High School Forest for tree identification and measuring. They are working on the management plan that the Trustees requested. On Sunday, July 8, 2007, they will be walking Dunstin's Pasture. They would like to do an assessment of the water quality of the Dog River. There will be three phases; the third would be a plan. This would allow the Town to apply for funding for this grant. The Dog River is a priority river for the Vermont Agency of Natural Resources (ANR). Motion by Selectman Johnson, seconded by Selectman Morse, to pursue the grant application. **Motion passed 4-0-0.**
- b. **Chris Bradley, Board of Listers: Request for Extension to Complete Grand List.** The Board of Listers is requesting an extension from the State to complete the Grand List. They need the Selectboard Chair's approval. Motion by Selectman Morse, seconded by Selectman Sanders, to apply for an extension for submission of the Grand List and authorize the Vice Chair to sign during the absence of the Chair. There was discussion of the Town Mapping RFP; this is on hold until the Grand List is complete. **Motion passed 4-0-0.**

V. **MANAGER'S REPORT**

- a. **Status Reports: Various Projects**
1. **Highway paving Grant.** The Town was awarded \$84,000 for Cox Brook Road paving.
 2. **Pool Fees.** At the previous meeting, the Selectboard approved the fees for the Memorial Park Pool. There were some new fees added. Motion by Selectman Morse, seconded by Selectman Sanders, to amend the 2007 pool fees to include fees for private lessons not to exceed \$20 per private lesson (\$27 for non-residents). **Motion passed 4-0-0.**
 3. **Police Facilities.** Selectmen Morse and Sanders toured the Police Station. They were looking at some of the facilities issues. Overall, they are working with the Trustees to see what can be done about the facilities. The Manager has been directed to seek out grant funding for the police facilities. Selectman Johnson suggested an open and publicized meeting to come and discuss the plan for building a new building.

VI. SELECTBOARD

- a. **Northfield Cemetery Rates.** Details are still being worked out for the Town taking over the Northfield Falls Cemetery.
- b. **Liquor License Application: Depot Square Pizza.** Motion by Selectman Morse, seconded by Selectman Johnson, to approve the application. **Motion passed 4-0-0.**
- c. **Executive Summary: Mallin Driveway Permit:** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the permit. Motion by Selectman Sanders, seconded by Selectman Morse, to amend the recommendation that the culvert be a minimum of 20' to 30' instead. **Motion to amend passed 4-0-0. Amended motion passed 4-0-0.**
- d. **Capital Improvement Refunding Note (Memorial Park Pool Improvements): \$16,000 at 4.10% interest.** Motion by Selectman Morse, seconded by Selectman Johnson, to approve the Capital Improvement Refunding Note. **Motion passed 4-0-0.**
- e. **Ancient Roads Research and Mapping Grant Program.** The Town of Northfield will be applying again for this grant. Motion by Selectman Johnson, seconded by Selectman Morse, to authorize Vice-Chair LeClair to sign the grant application. **Motion passed 4-0-0.**
- f. **Merger Committee update.** The minutes of the last meeting were in the packets.
- g. **Status Reports: Various Projects**
 - 1. **Highway Paving.** Priorities have been set, as well as for the mat and gravel program.
 - 2. **Town Union Contract.** The new contract should be ready for the Board's approval at the next regular meeting.

VII. PUBLIC PARTICIPATION: Non-agenda items

- a. **Jamie Demasi: Bear Farm Road.** Mr. Demasi came to request the Board's approval in order to straighten the last leg of Bear Farm Road. He is requesting to give the Town their half acre of land, change the turn around, and add 30 foot culverts. He states the road is unable to be maintained. He would like to have approval from the Selectboard to do so. He sees this as a win-win situation. Selectman Morse has done a site visit and feel that this is a positive move to make. Mr. Demasi has stated that he has agreed not to hold up the building on the lot but he has not signed the easement. His plan is to hold off signing the easement for the electric company until he can get a definite answer on this. He would like to be sure this is done and legal as soon as possible. He will draw something up and get it to the Manager.

VIII. EXECUTIVE SESSION. Motion by Selectman Morse, seconded by Selectman Johnson, to go into executive session to discussion a personnel matter (Manager's Evaluation). **Motion passed 4-0-0.**

The Board went into executive session at 8:30 p.m.

Motion by Selectman Morse, seconded by Selectman Johnson, to come out of executive session. **Motion passed 4-0-0.**

The Board came out of executive session at 9:35 p.m. No action was taken.

IX. ADJOURNMENT. Motion by Selectman Morse, seconded by Selectman Johnson, to adjourn. **Motion passed 4-0-0.**

The Board adjourned at 9:37 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.